



295/297 Kenilworth Road, Balsall Common CV7 7EL
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Balsall Parish Council Meeting Wednesday 12th March 2025 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.
Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
7th March 2025

AGENDA

1. **In Attendance**
2. **Apologies for absence:**
3. **Declarations of Interest**
4. **Minutes Resolution** to approve as a correct record the Minutes of the:
(4.1) Parish Council Meeting held on Wednesday 12th February 2025
Minutes Resolution to note the draft Minutes of the:
(4.2) Cemetery Committee Meeting held on Tuesday 25th February 2025
5. **Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
6. **Ward Councillors to provide an update on items of interest**

7. Planning

(7.1) To respond to the following **Planning Applications:**

PL/2025/00244/MINFHO 651 Kenilworth Road Balsall Common CV7 7DX - New canopy roof to front elevation, amendments to fenestration to include gables to front elevation and associated internal alterations

PL/2025/00191/TPO 137 Balsall Street East Balsall Common CV7 7FS - T1 Ash - Remove the western lowest limb growing over neighbours. T2 - Ash - Reduce the northern lowest limb limb by up to 3m to growth points to reduce end weight on the large limb. T3 - Oak - Reduce the southern lowest oak limb back to previous points going towards neighbours. T4 - Horse chestnut - Raise the canopy off the tiled roof that it is rubbing on

PL/2025/00334/MINFHO 24 Bradley Croft Balsall Common Solihull CV7 7PZ - Ground floor front/side extension

(7.2) To note the following **Planning determinations;**

PL/2024/02870/MINFHO Brooklands Barn Brooklands Farm Wootton Lane - **Withdrawn**

(7.3) Awaiting **Planning decisions;**

PL/2023/00963/PPFL Land off Oxhayes Close, Balsall Common

PL/2024/01900/PPFL Magpie Farm Magpie Lane Balsall Common Solihull CV7 7AW

PL/2024/02382/PPFL Greenfield Holly Lane Balsall Common Solihull CV7 7EA

PL/2024/02585/CLEUD Town Crier Cottage Fen End Road Fen End Solihull

PL/2023/01520/PPOL Land At Station Road Balsall Common

PL/2024/02008/PPFL Brook Farm Meer End Road Meer End

PL/2024/02700/MINFHO Meadow Croft Fen End Road Fen End

PL/2024/02760/TPO 11 Speedwell Drive Balsall Common Solihull CV7 7AU

PL/2025/00143/MINFHO 176 Kenilworth Road Balsall Common CV7 7EW

PL/2025/00061/MINFHO Old College House Oldwich Lane East Fen End

PL/2025/00179/MINFHO Rookery Cottage 44 Balsall Street Balsall Common

(7.4) **PL/2025/00198/MINFHO** 110 Station Road Balsall Common CV7 7FF – this application was considered at February’s meeting, and it was unanimously decided to object.

Proposal for Council to note further correspondence received from the applicant, update from the Chairman regarding a site visit to this address and decision on further action required.

8. Accounts

(8.1) **Bank Reconciliation**

To sign off Bank Reconciliation for the period 01.02.25 – 28.02.25

(8.2) **To note** the Cashbook and Reserve Movements reports for February 2025

(8.3) **Proposal to appoint** Bill Robinson as the 24/25 internal auditor, charge remains unchanged, from previous year £200 plus mileage.

(8.4) **Council to note** that the clerk transferred £25,000 from the Santander Business Account to the Unity Trust Account on 25th February 2025 with authorisation from the Chairman Cllr E Macdonald and Cllr M Keeley, to alleviate potential cash flow issues for monthly payments.

(8.5) **To approve** the following payments below using the General Power of Competence for the month of February 2025

(8.6) **To propose** to nominate two Councillors to authorise this month’s bank payments as per Agenda Item (8.5)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
25.02.25	3928	Pied Piper	Mole Control November	17.00	102.00
28.02.25	1911	Vish Gardening	Planter maintenance	-	50.00
08.02.25	1901	Vish gardening	Summer plants deposit	-	400.00
25.03.25	Payslip	Tracey Carpenter	Salary	-	-
14.03.24	Payslip	Lance Judge-Porter	Graves labour Feb hours	-	420.00
14.03.25	Receipts	Lance Judge-Porter	Cemetery post concrete	-	60.00

05.03.25	2023-0669	BC Village Hall	Room Hire	-	32.00
28.02.25	2025/BPC42	J Parry-Evans	February temp clerk	-	993.75
01.03.25	25-03-034	Fairways	Willow Park	71.87	431.24
01.03.25	25-03-034	Fairways	Cemetery	130.83	785.00
01.03.25	25-03-034	Fairways	Oakley	68.74	412.45
31.03.25	Q4	Cllr E Macdonald	Councillors allowance	-	375.00
31.03.25	Q4	Cllr D Slatter	Councillors Allowance	-	312.50
31.03.25	Q4	Cllr R Drake	Councillors Allowance	-	187.70
31.03.25	Q4	Cllr R Lloyd	Councillors Allowance	-	312.50
31.03.25	Q4	Cllr K Howles	Councillors Allowance	-	257.90
31.03.25	Q4	Cllr K Tindall	Councillors Allowance	-	187.70
31.03.25	Q4	Cllr S Kirby	Councillors Allowance	-	249.90
31.03.25	Q4	Cllr M Keeley	Councillors Allowance	-	249.90

(8.7) Proposal for Council to note Lloyds Bank Card spend (Unity Trust) paid by direct debit for the period 01.02.25 – 28.02.25

* Monthly Fee £3.00

* Minuteman Press £246 – Scanning and disposal of playground inspections 2001 to 2019

(8.8) Proposal for Council to note a cheque for £82.09 has been received from the Residents Association. Now that the Council has taken over maintenance of the central planters the balance of the original planter donation has been refunded

9. **Proposal for Council to note** that last week SMBC published all the sites proposed from their call for sites for the next iteration of the Solihull Local Plan as an interactive map - Local Plan Call for Sites 2024 Public. <https://www.solihull.gov.uk/news/first-step-towards-solihulls-next-local-plan>
 - (9.1) **Council to consider** whether to set up a Working Group to respond to the sites ahead of SMBC analysis so its views on suitability can be taken into account.
 - (9.2) **Council to consider** whether such a group should be joint with Berkswell Parish Council.
10. **Proposal for Council** to receive feedback from the meeting on 3rd March with BBV on the HS2 Sidings proposal.
 - (10.2) **Council to note** the HS2 Community Information Event on key HS2 structures was held on Thursday 6 March 2025 between 3.00-8.00pm in Balsall Common Village Hall
11. **Proposal for Council** to receive an update from Highways Quarterly Meeting on 12 March.
12. **Proposal for Council** to receive an update on the Planning Committee Meeting Wednesday 5th March 2025 PL/2023/02248/PPOL - Land at Frog Lane
13. **Proposal for Council** to request a Governance Review seeking a merger of Balsall and Berkswell Parish Council in 2025
14. **Proposal for Council** to note the response to their complaint letter dated 10th February 2025 in relation to the SMBC decision made on application PL/2024/02321/PPFL The Lant Recreation Ground, Meeting House Lane, Balsall Common CV7 7GE and decide if further correspondence is required.
15. **Proposal for Council** to note the response to their letter dated 26th February to SMBC in relation to application PL/2023/02281/PPOL Land at Catchems Corner Off Waste Lane Balsall Common and decide if further correspondence is required.
16. **Proposal for Council** to decide on the future of the damaged Bongo Panel in the children's play area at Willow Park. The Bongo Caps are missing and unfortunately, the supplier has confirmed that they are no longer able to obtain replacements for this panel. There are three options:
 - (16.1) to install a new Bongos Musical Play Panel, Wicksteed parts quote £540 + vat
Wicksteed have agreed that upon order of the above parts, they will return to site to

remove the existing panel and fit the above panel at no cost to the Parish Council
(16.2) to leave the panel as it is without caps
(16.3) to have the panel and posts removed completely and not replace with anything, labour only quote requested

17. **Proposal for Council** to approve the purchase of a replacement litter bin for Willow Park, a Derby Standard Litter Bin 120 litre from Broxap £329 + vat. A quote for installation has been requested.
18. **Proposal for Council** to receive an update from Cllr R Lloyd regarding the lack of communication regarding the Temporary Traffic Regulation Order - Footpath M142 walking route between Balsall Common and Barston and decide if any further action is required.
19. **Council to note** Teams meeting on 4th March with TfWM about the total lack of information regarding the bus service changes and the loss of half the services going up Station Rd and to receive update

20. **Proposal for Council** to note updates on VASA volunteer driver service.
(20.1) **Proposal for Council** to note Basic Life Support (BLS) training sessions have been arranged for VASA volunteer drivers, where they will learn essential skills such as CPR, using a defibrillator and responding to choking emergencies. These sessions are also open to councillors, who can choose to attend either of the following sessions:

 **St Peter's Hall, Balsall Common**

 **Saturday, 22nd March**

 **2:30 – 4:30 PM**

or

 **Balsall Common Methodist Church**

 **Tuesday, 25th March**

 **1:30 – 3:30 PM**

To book please contact: Gill.Cleeve@vasa.org.uk

21. **Correspondence:**
Council to note a thank you card received from a resident thanking Balsall Parish Council for their efforts in getting the A452 speed cameras installed.
22. **Proposal for Council** to suggest content for Facebook posts for the forthcoming month.
23. **Date and Venue of Next Meeting**
The next Parish Council Meeting will be held on Wednesday 9th April 2025, 7:30pm in the Westlake Room

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.